



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices can also be accessed at <http://apps.tn.gov/pmn/index.html>.

A detailed meeting agenda will be available on line when finalized at <http://apps.tn.gov/pmn/index.html>. A copy may also be requested by calling the board office at 1-800-778-4123.

**TENNESSEE DEPARTMENT OF HEALTH  
HEALTH RELATED BOARDS  
MEMORANDUM  
Amended**

**Date:** November 8, 2016

**To:** Woody McMillin, Director of Communications and Media Relations

**From:** Lisa Lampley, Board Director

**Name of Board:** Board of Veterinary Medical Examiners

**Date of Meeting:** December 1 - 2, 2016

**Time:** 9:00 a.m. Central Time

**Place:** Poplar Room  
665 Mainstream Drive, Ground Floor  
Nashville, TN 37243

Link to Live Video Stream:

December 1, 2016: <https://web.nowuseeit.tn.gov/Mediasite/Play/b9e09a7f01dd4b89929824ea231f45c71d>

December 2, 2016: <https://web.nowuseeit.tn.gov/Mediasite/Play/ba9c933b1b7f4c718fe016d39e4724a91d>

**Major item(s) on Agenda:**

1. Review Conflict of Interest Policy

2. Review and approve the minutes from the August 17, 2016 meeting
3. Applicant Interviews/ Reviews:
  - a. Mary Ann Grell, LVMT
  - b. Jennifer Holder, CAET
4. Receive financial report from Fiscal Officer
5. Receive reports and/or requests from the Office of General Counsel
  - a. Contested Cases
  - b. Consent Orders
  - c. Agreed Orders
  - d. Agreed Citations
  - e. Orders of Compliance
  - f. Appearances pursuant to Board Order
  - g. Request for Order Modification
6. Discuss legislation and take action if needed
7. Discuss/consider approval of additional instructor for board-approved euthanasia course
8. Review and consider amendments to the policy regarding veterinary facilities practicing without a current premise permit
9. Review and consider amendments to the policy regarding the administration of electronic identification device (microchip)
10. Discuss and approve funding for attendance and exhibit space at the 2017 Music City Veterinary Conference to be held February 24 – 26, 2017 at Embassy Suites Hotel – Nashville SE – Murfreesboro, TN.
11. Receive CSMD report from Dr. Kim Johnson
12. Discuss and appoint replacement board member(s) to review continuing education courses
13. Discuss and take action if needed regarding rulemaking hearings, rule amendments, and policies
14. Receive reports and/or requests from the Director/Manager
15. Receive reports and/or requests from the Division of Health Licensure and Regulation
16. Receive reports and/or requests from the Office of Investigations
17. Receive reports and/or requests from the Disciplinary Coordinator
18. Receive reports and/or requests from the Continuing Education Compliance Unit

19. Review, approve/deny and ratify new licensure files/ reinstatements/closed
20. Review, approve/deny continuing education courses and waiver/extension requests
21. Review correspondence
22. Adjournment

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.